Creating a custom report

The custom report is a function in HerdMASTER that will allow you to create a report with the information that you want on it. To setup a custom report please follow the steps below.

1. To create a custom report select Reports | Custom reporter.

2. You will now be presented with the following screen.

3. Enter a name in the format name field. The name field can be anything you like it to be. Enter a name and press the ok button

4. You will now be taken to the custom reporter screen. See screen shot below. On this screen you can select any field that can be recorded in the HerdMASTER system.

5. To start setting up the custom reporter click in the source drop down menu and choose the source you want to look at. The different source fields you can select are below. As soon as you choose a source you will get a new line added to the custom reporter.
6. Once you have chosen the source you can select the table you want to look at. For examples of the different tables you can choose from see picture below. Table will determine what information you can choose to show on your report.

7. Once you have chosen the table you want to select information from you will need to choose the information that you want to show on the custom report. Choose the information you want on the custom report. If you choose the animals table you will have access to the animal information, if you have chosen the weights table you will be able to show weight information etc.

8. When you have finished selecting the information you want to see on the first line of the custom report click in the line below and report the process to select different information to be displayed in the custom reporter. For an example of what you can select please see picture below.

9. When you have chosen all the information you want to have displayed in the custom reporter press the button. This will then take you to a screen where it will show you all the information you have chosen to see.

10. Below is an example of what you will see when you press the process button.
11. To print this report out press the Print report button. To export these reports simply press the Export button. Exporting the report will allow you to save the report in a different format.